

## UINTAH COUNTY REPUBLICAN PARTY BYLAWS

### ARTICLE I PURPOSE

The Party shall:

- A. Actively facilitate the election of qualified Republicans to Uintah County local government and state and federal legislative office;
- B. Encourage the participation of all Republicans in Party functions and election campaigns;
- C. Promote Republican principles and Party platform; and
- D. Support Republican candidates and elected Republican officials at all levels of government.

### ARTICLE II MEMBERSHIP

Party Membership consists of all voting age residents of Uintah County who are registered Republicans, support the platform of the Republican Party and support the Republican Party's candidates.

No

### ARTICLE III GOVERNANCE

A. **County Party Governing Body.** The governing body of the County Party shall be the Uintah County Republican Party Central Committee (County Central Committee or Committee).

B. **Membership.** The County Central Committee may consist of up to 12 Party members. Four of which shall be the officers (Chair, Vice-Chair, Secretary, and Treasurer) elected at the County Party Organizing Convention. Four others of which shall be members-at-large also elected at the County Party Organizing Convention, and two others of which may be appointed by a majority vote of the duly elected committee. Two others of which shall be State Central Committee members also elected at the County Party Organizing Convention.

C. **Central Committee Member Elections.** The officers shall be elected in four separately conducted ballots at the County Party Organizing Convention held every two years. Any Party members may be nominated to be an officer. To be elected, an officer must receive a majority of votes cast. If three or more members are nominated for the same office, and none receives a majority on the first ballot, the lowest vote getter shall be dropped from the second ballot and this process shall continue until an officer is elected. The members at-large shall be elected in one separately conducted ballot at the County Party Organizing Convention. Any Party members may be nominated. The elected members at-large shall be the four receiving the highest number of votes cast, among all persons nominated. State Central Committee Members shall be elected at the County Party Organizing Convention. Any party member may be nominated to be a State Committee Member. The County Central Committee shall determine the precise method of choosing State Committee Representatives.

D. **Term of Office.** Committee members shall be elected for a term of approximately two years, until the next organizing convention is adjourned.

E. **Replacement of Officers or Committee Members**

Vacancies. The County Central Committee shall fill by appointment any officer or committee member vacancy within ninety (90) days of the vacancy.

Removal. Any officer or member of the County Central Committee may be removed by a sixty percent (60%) vote of all the voting members of the County Central Committee.

**F. Duties.**

1. **Chair.** The Chair shall be the chief officer of the Party and shall oversee the stated purposes of the Party. Only the Chair shall issue calls for meetings and shall preside at all meetings of the committee and the Party. The Chair shall submit the name, address and phone number of each party officer within seven (7) days to the Elections Office in the Lt. Governor's Office. The Chair is the official Liaison to the County Legislative body.
2. **Vice-Chair.** Only the Vice-Chair shall exercise the duties of the Chair in the Chair's absence and with the Chair's consent. The Vice-Chair shall perform such other duties as the Chair assigns.
3. **Secretary.** The Secretary shall keep the minutes of all meetings and act as custodian of all records. The secretary, at the request of the Chair shall prepare and send out meeting notices and written materials to Party members as required, and perform such other duties as the Chair assigns. The Secretary shall submit to the Party Chair the name, address and phone number of each party officer within five (5) days of being elected or replaced.
4. **Treasurer.** The Treasurer shall keep regular books of account for all monies received and paid, prepares and submits financial records for examination and audit, and performs such other duties as the Chair assigns. The Treasurer shall file financial disclosure reports with the Elections Office in the Lt. Governor's office as required by law. The Treasurer shall submit to the Chair an annual draft budget proposal before May 1<sup>st</sup> of each year.
5. **Committee Members At-Large.** Members At-Large shall assist the Chair in carrying out the stated purposes of the Party and perform such other duties as the Chair assigns.

**G. Subcommittees.** The County Central Committee may form subcommittees, as necessary, to conduct Party business and activities. Subcommittee membership shall not be limited to committee members but may include any Party member upon appointment by the Chair, subject to approval by a majority of other current Central Committee members.

**H. Party Fiscal Year and Budget.** The Party fiscal year shall run from July 1 through the next June 30. The committee shall approve a Party budget by the end of the second quarter of each calendar year.

**I. Meetings.**

1. The County Central Committee shall conduct a Convention of Delegates not less than once a year. Notice of a formal meeting shall appear in a general circulation publication-in Uintah County not less than ten days prior to the meeting. All Party members may attend a convention and participate in debate when recognized by the Chair, but only delegates may vote.
2. The County Central Committee may conduct meetings anytime, without public notice.

**J. Quorum.** Sixty percent (60%) of the County Central Committee members, including the Chair or in the Chair's absence the Vice-Chair, shall constitute a quorum and shall be required to be in attendance to convene and continue any formal or informal meeting of the committee.

**K. Committee Duties.** The Central Committee shall by majority vote of members present:

1. Establish the number of delegates to the Party conventions. The number of delegates shall be no less than the number of voting precincts as determined by the County.
2. Fill vacancies in elected offices at the County level. The Central Committee shall submit one name, and the County Liaison shall submit that name to the appropriate County official for appointment, in accordance with state law;.-The name submitted to fill the vacancy shall be chosen by the Committee following a process chosen by the majority of the Committee.
3. Fill vacancies in Party offices; and
4. Approve and amend the budget.

**L. Committee Privileges.** The Central Committee may:

1. Establish Party positions on issues; and

2. Take any actions consistent with Party purposes and law.

#### **ARTICLE IV** **STATE CENTRAL COMMITTEE**

The Constitution of the Utah Republican Party has established the Utah Republican Party State Central Committee (State Central Committee). The Chair and Vice-Chair of the County Central Committee shall serve as members of the State Central Committee following their election at the County Party Organizing Convention.

State Central Committee Members shall be elected at the County Party Organizing Convention. Elected State Central Committee Members shall also serve as members of the State Central Committee, in a number set by the State Republican Party.

Any party member may be nominated to be a State Committee Member. The County Central Committee shall determine the precise method of choosing State Committee Representatives. The County Party Chair and Vice-Chair, along with the State Committee Members, shall be seated on the State Central Committee after the Utah Republican Party Organizing Convention and shall serve for two years. The State Committee Members shall serve as ex-officio State Delegates.

#### **ARTICLE V** **COUNTY PARTY ORGANIZING CONVENTION**

The Party shall hold an Organizing Convention on or before June 1 in each odd-numbered year, at a time and place designated by the County Central Committee. Every elected county delegate to the previous year's Nominating Convention shall receive notice of an Organizing Convention, not less than ten days in advance. Every elected delegate shall receive, an official Call to Convention, and be provided, upon request, whenever possible, a convention program, a copy of the previous year's Party platform, and copies of proposed planks and other documents to be voted on.

At the convention the county delegates shall elect the members of the County Central Committee and the State Committee Members to the State Central Committee, as well as conduct other Party business and activities. All Party members may attend the Organizing Convention. Any person who is not an elected delegate may participate in convention debate when recognized by the Chair but may not vote on convention matters. Unless as provided for otherwise in these Bylaws, matters shall be determined by a majority vote, with majority meaning more than one-half of convention delegates actually in attendance at the convention. The newly elected county officers assume their duties at the end of the convention.

#### **ARTICLE VI** **PARTY CAUCUSES**

Party caucuses, shall be held in each even-numbered year in the manner provided for by law and the Constitution of the Utah Republican Party. All Party members shall be encouraged to attend and participate fully in caucuses, including being nominated and elected as a delegate to a county or state convention. Each individual caucus shall be open to any Utah citizen who resides in the precinct, who will be at least eighteen (18) years of age by the time of that year's general election and is a registered Republican or registered at the caucus.

- A. **Qualifications for Party offices and State and County Delegates.** Any person voting in a party caucus, seeking a position as a delegate or seeking any other precinct or party office enumerated above must be qualified as follows:
  1. U.S. Citizen
  2. 18 years of age or older by the next general election
  3. Reside in the geographical boundaries for which the position represents.
  4. A registered Republican voter prior to voting or acting in the position; and
  5. Not a member of any other political party.
  
- B. **Positions.** The Party caucus for each voting precinct shall elect a voting precinct chair, vice-chair, secretary, and treasurer (if precincts so choose, one person may serve as both secretary & treasurer) and the number of delegates to the county and state conventions that the voting precinct has qualified to elect, plus an equal or lesser number of

alternate delegates.

- C. **Balloting.** Balloting shall continue for at least one-half hour after the time the party caucus opens for business. The newly elected precinct officers assume their duties at the end of the caucus. They shall certify and deliver the results of the election for delegates and voting precinct officers to the county party chair. The county chair and secretary shall deliver the results to the state party chair. The county chair and secretary shall prepare a complete register of all the names of the persons elected as delegates to the county nominating convention in the voting precincts; and make the register available to the public, with a written request, within 14 days of the caucuses, a complete countywide listing of the Republican state and county delegates residing in that county. Changes in delegate status shall be reflected in the listings within 14 days of their occurrence. All delegate listings shall include, at a minimum, the name, precinct, Utah House district, Utah Senate district, Congressional district, address, phone number, email and basis of eligibility of each delegate (e.g., election in the precinct caucus, election after the caucuses to fill an unfilled seat, or appointment to fill a vacancy occurring after the caucuses)
- D. **Delegates**
1. **State Delegates.** The number of elected delegates to the state convention shall be designated by the state party and shall be elected at the caucus meetings. Delegates shall be apportioned to each precinct based upon the relative Republican strength of the precincts. Any delegate seat not filled in the precinct meeting will be filled at the County nominating convention.
  2. **County Delegates.** County delegates shall be elected by the Party caucus. Each Voting Precinct shall have at least one (1) delegate. If the Central Committee determines that the number of delegates shall be more than the number of Voting Precincts, the Delegates shall be apportioned to each precinct based upon the relative Republican strength of the precincts.
  3. **Vacancies.** Vacancies shall be appointed in writing by the Voting Precinct Chair or acting Chair and filed with the party prior to convention.
  4. If any precinct fails to elect sufficient delegates to the county convention or state convention, the County Central Committee may designate delegates to the county convention from qualified members residing in the precinct, and the state delegate positions may be filled from qualified members by the county convention. These state delegates shall reside in the same districts as the precinct for each district for which candidates are nominated at the state convention.
  5. **Certification.** Only certified delegates may vote at the convention.
  6. **Proxies.** No proxy from any delegate shall be honored.
  7. **Ex-Officio County Delegates.** All County Central Committee Members shall be ex-officio county delegates.
  8. **Ex-Officio State Delegates.** The Central Committee Chair, Vice-Chair, Treasurer, Secretary and State Central Committee Members shall be ex-officio State Delegates.

## **ARTICLE VII**

### **COUNTY PARTY NOMINATING CONVENTION**

The Party shall hold a County Party Nominating Convention, in each even-numbered year following Party caucuses. Notice of a Nominating Convention shall appear in a general circulation newspaper in Uintah County not less than ten (10) days prior to the convention. Every elected delegate shall receive, not less than ten (10) days in advance, an official Call to Convention, and be provided, upon request, whenever possible, a convention program, a copy of the previous year's Party platform, and copies of proposed planks and other documents to be voted on. All party members may attend the Nominating Convention. Any person who is not an elected delegate may participate in convention debate when recognized by the Chair but may not vote on convention matters.

**Elections.** Unless as provided for otherwise in these Bylaws, matters shall be determined by a majority vote, with majority meaning more than one-half of convention delegates actually in attendance at the convention. Balloting for candidates at the nominating convention shall occur in the manner provided for by the Constitution of the Utah Republican Party.

- A. **Eligibility.** No person shall be considered as a Party candidate who, in the immediately prior election, ran as an independent or a member of another political party.
- B. **Unopposed Nominees.** When the number of candidates filing declarations of candidacy for a particular office is no greater than the number of nominees required for the next general election; those candidates shall be declared to be the Party's nominees for those offices and shall not be required to run at either the county nominating convention or primary election.
- C. **Voting.** Following the nomination speeches made on behalf of candidates for office, the delegates may vote. The convention shall provide time and voting facilities so that all delegates may vote. Each delegate shall cast one vote for each office to be filled.
- D. **Multiple Ballots.** In the event that there are three or more candidates for the same office, the convention shall use multiple ballots to choose Party nominees. In the case of multiple ballots, the first ballot shall be used to reduce the number of candidates to three. Each following ballot shall drop the lowest vote getter until two candidates remain. The two top candidates shall participate in the final ballot.
- E. **Bypassing Primary Elections.** A candidate for an office that receives seventy percent (70%) or more of the votes cast at any point in the balloting process at the county nominating conventions shall become the Party's candidate without the necessity of running in the primary election.

**ARTICLE VIII**  
**ROBERTS RULE OF ORDER**

The rules contained in the current edition of Robert's Rules of Order shall govern all meetings of the Party, except to the extent that they are inconsistent with the Constitution of the Utah Republican Party, Party Bylaws, and any special rules of order the Party may adopt.

**ARTICLE IX**  
**RATIFICATION AND AMENDMENT**

- A. **Ratification.** These Bylaws shall be effective immediately upon ratification by a majority of votes cast by delegates attending the 2019 Uintah County Republican Party Nominating Convention or a later special session of the convention.
- B. **Amendment.** Any Party member may propose amendment of these Bylaws. The proposed amendment shall be submitted in writing at least ten (10) working days prior to the date of the next County Central Committee meeting, to the Party Secretary and shall be considered by the County Central Committee at its next meeting. The proposed amendment shall be adopted effective immediately upon ratification by eighty percent (80%) of the members of the committee. Any such amendment of the Bylaws shall continue to be effective until the next Party Organizing or Nominating Convention, at which time convention delegates shall consider it. To remain effective, the amendment must be ratified by two-thirds of delegates present.

